Confirmation of Deferment Request Submission

Dear [Applicant's Name],

We are writing to confirm that we have received your request to defer your college admission for the [specific program or course] for the academic year [year]. Your request was submitted on [submission date] and is currently under review.

We understand that circumstances may require you to take a deferment, and we appreciate your communication regarding this matter. Our admissions committee will evaluate your request, and you will be notified of the decision by [notification date].

If you have any further questions or need additional assistance, please do not hesitate to contact our admissions office at [contact information].

Thank you for your attention, and we look forward to assisting you further.

Sincerely,

[Your Name] [Your Position] [College/University Name] [Contact Information]