

Request for Seasonal Capital Loan Details

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Bank/Institution Name]

[Bank Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request detailed information regarding your seasonal capital loan offerings. As we anticipate the upcoming seasonal demand in our business, we are exploring funding options to ensure sufficient liquidity.

Specifically, I would appreciate details on the following:

- Loan terms and conditions
- Interest rates and any associated fees
- Required documentation and application process
- Repayment options and schedules

Understanding these details will help us make an informed decision. Thank you for your assistance, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Company Name, if applicable]