

# Request for Seasonal Business Funding

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Business Name]

[Your Business Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient Name]

[Recipient Position]

[Bank/Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to request information regarding seasonal business funding options available through your organization. As the owner of [Your Business Name], we are approaching our peak season and would like to ensure we have the resources necessary to meet customer demand.

Over the past years, we have experienced significant growth during the [specific season] season, and to capitalize on this, we are looking for funding sources that can help us manage inventory, staff, and marketing efforts effectively.

I would appreciate any information on the available options, including application procedures, eligibility requirements, and potential funding amounts. We are particularly interested in loans or grants tailored for seasonal businesses.

Thank you for considering our request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Business Name]