

[Your Name]
[Your Title/Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Title]
[Lender's Institution]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to wholeheartedly recommend [Applicant's Name] for the community service worker loan application. I have had the pleasure of working with [Applicant's Name] for [length of time] in my capacity as [Your Title] at [Your Organization]. During this time, I have observed [his/her/their] dedication, compassion, and commitment to community service.

[Applicant's Name] has demonstrated exceptional skills in [specific skills or projects, e.g., organizing events, volunteering, working with underserved populations]. [He/She/They] consistently goes above and beyond to ensure that community needs are met and that all individuals feel valued and supported.

I have no doubt that [Applicant's Name] will utilize the resources from the loan effectively to further enhance [his/her/their] contributions to our community. I strongly believe [his/her/their] character, work ethic, and passion make [him/her/them] an ideal candidate for this loan.

Thank you for considering this application. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Organization]