

Follow-Up on Community Service Worker Loan Application

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization/Institution Name]

[Organization Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the status of my loan application submitted on [Insert Application Submission Date] for the Community Service Worker program.

I understand that processing applications takes time, but I would appreciate any updates you could provide regarding my application status. The financial assistance is crucial for my continued commitment to serving our community effectively.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]