

# Request for Loan Extension

Date: [Insert Date]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension on my current cross-border loan due on [Original Due Date] with the loan reference number [Loan Reference Number].

Due to [brief explanation of circumstances, e.g., unforeseen financial challenges, market conditions], I am unable to meet the repayment deadline. I greatly appreciate your understanding and support in this matter.

I kindly ask for an extension of [number of months] months, which would allow me to [reason for needing the extension, e.g., stabilize my finances, secure additional funding]. I assure you that I remain committed to fulfilling my obligations and making timely payments following this extension.

Thank you for considering my request. I am looking forward to your positive response. Please do not hesitate to reach out if you need any further information or documentation.

Sincerely,

[Your Name]