

Short-Term Loan Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a short-term loan of [Insert Amount] due to [reason for loan]. I am currently employed at [Your Employer] and my monthly income is [Your Income]. I believe I will be able to repay the loan within [insert time frame] as agreed upon.

Attached are my financial documents which include [list any attached documents]. Please let me know if you need any additional information.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]