

# Loan Proposal for Business Expansion

Date: [Insert Date]

To:

[Lender's Name]

[Lender's Address]

[City, State, Zip]

Dear [Lender's Name],

I am writing to propose a loan for the purpose of expanding my business, [Your Business Name], located at [Business Address]. We have experienced significant growth over the past [number] years and see a promising opportunity to reach new markets with additional investment.

I am seeking a fixed repayment loan of [amount] over a period of [number] months/years. The funds will be utilized for [specific purposes: e.g., purchasing new equipment, hiring staff, or expanding facilities].

Our current financial standing is strong, with an annual revenue of [current revenue], and a net profit margin of [net profit margin]. We project that with this expansion, our revenue could increase by [percentage or amount] within the next [period].

Attached to this proposal, you will find detailed financial statements, a business plan, and market analysis to illustrate the viability of this expansion. I am confident that this loan will not only benefit my business but also create jobs and stimulate economic growth in our community.

I appreciate your consideration of my request and would welcome the opportunity to discuss this proposal further. Thank you for your time.

Sincerely,

[Your Name]

[Your Title]

[Your Business Name]

[Your Contact Information]