

Credit Card Cancellation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Customer Service Department

[Credit Card Issuer's Name]

[Issuer's Address]

[City, State, Zip Code]

Subject: Request for Credit Card Cancellation due to Fraud Concerns

Dear Customer Service,

I am writing to request the immediate cancellation of my credit card account ([Insert Credit Card Number]) due to concerns regarding potential fraudulent activity.

Recently, I noticed suspicious transactions on my account that I did not authorize. Despite my efforts to resolve this issue, I believe it is in my best interest to close this account to prevent any further unauthorized use.

Please confirm the cancellation of my credit card and provide any necessary documentation regarding this process. I also request that you investigate the fraudulent transactions and notify me of any updates.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]