Follow-Up Request for Loan Forgiveness Application

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Loan Servicer's Name]
[Loan Servicer's Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my loan forgiveness application submitted on [Insert Submission Date]. As I have not yet received an update regarding the status of my application, I wanted to kindly request any information you may have regarding my case.

Understanding that these applications can take time to process, I would appreciate any updates you can provide, including an estimated timeline for when I might expect a decision.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]