

Conditional Acceptance of Scholarship

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have been conditionally accepted for the [Scholarship Name] for the academic year [Insert Year]. This scholarship is awarded based on your application and outstanding achievements.

Your acceptance is contingent upon the following conditions:

- Submission of final transcripts by [Insert Deadline]
- Enrollment in a minimum of [Insert Number] credit hours for the [Insert Semester/Year]
- Maintenance of a minimum GPA of [Insert GPA] during the scholarship period

Please confirm your acceptance of this scholarship by [Insert Response Deadline]. We trust that you will uphold the standards required to maintain this scholarship and we look forward to welcoming you into our academic community.

If you have any questions or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Congratulations once again on your achievement!

Sincerely,

[Your Name]

[Your Title]

[Institution Name]