

Loan Application Confirmation

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your recent application for financial assistance from [Non-Profit Organization Name]. We are writing to confirm that we have received your loan application submitted on [Insert Submission Date].

Your application is currently being reviewed by our team. We will notify you of our decision within [Insert Timeline]. If you have any questions in the meantime, please feel free to contact us at [Insert Contact Information].

Thank you for your commitment to [describe purpose, e.g., community service, projects, etc.]. We appreciate your dedication and look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Non-Profit Organization Name]

[Contact Information]