

# Loan Application Acknowledgment

Date: [Insert Date]

[Your Non-Profit Name]

[Your Non-Profit Address]

[City, State, Zip Code]

To: [Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

We would like to acknowledge receipt of your loan application submitted on [Insert Date]. Thank you for choosing [Your Non-Profit Name] for your funding needs. Our team is currently reviewing your application, and we will be in touch shortly to provide you with an update on the status of your request.

If you have any questions or require further information, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your patience and for your commitment to [purpose of the non-profit].

Sincerely,

[Your Name]

[Your Position]

[Your Non-Profit Name]