

Loan Request for Equipment Purchase

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a loan to purchase essential equipment for my freelance business. As a [Your Profession], I require [Specific Equipment] to enhance my service delivery and maintain competitiveness in my field.

The total cost of the equipment is [Amount]. I have attached a detailed breakdown of the expenses and potential benefits it will bring to my business.

I am seeking a loan of [Loan Amount] with a repayment plan of [Repayment Terms]. I am confident that this investment will not only foster my business growth but also enable me to fulfill projects more efficiently.

Thank you for considering my request. I am looking forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information.

Best regards,
[Your Name]