

Freelance Loan Request for Cash Flow Management

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. My name is [Your Name], and I am a freelance [Your Profession] specializing in [Your Specialty]. I am writing to formally request a loan of [Amount] to assist with my cash flow management during a current period of reduced income.

As a freelancer, my income can fluctuate significantly based on project availability and client payments, and I have recently encountered a temporary shortfall. This loan would enable me to manage my expenses effectively and maintain continuity in my business operations.

To assure you of my commitment to repaying this loan, I have attached my financial statements, a detailed plan on how the funds will be utilized, and my projected income for the upcoming months.

I am confident in my ability to repay the loan within [repayment period], and I am open to discussing the terms and conditions that would work best for both parties.

Thank you for considering my request. I am looking forward to your positive response.

Sincerely,
[Your Name]