

# Mortgage Refinance Inquiry

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Loan Officer's Name  
Mortgage Company Name  
Company Address  
City, State, Zip Code

Dear [Loan Officer's Name],

I hope this message finds you well. I am writing to inquire about the possibility of refinancing my current mortgage for better terms. My mortgage account number is [Account Number].

Over the past few years, I have noticed that interest rates have significantly decreased, and I believe I may qualify for a lower rate. Additionally, I am interested in exploring options that could reduce my monthly payments or shorten the loan term.

If possible, I would appreciate a review of my current mortgage and any potential refinancing options you may be able to offer. Please let me know the documents you need from my side to proceed with this inquiry.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]