

# Construction Loan Draw Schedule Update

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are writing to provide you with an update regarding the draw schedule for your construction loan for the project at [Project Address]. Below is the current status of the draw requests submitted:

## Draw Schedule Update

Draw Number	Date Requested	Amount Requested	Status
1	[Date]	[\$[Amount]]	[Status]
2	[Date]	[\$[Amount]]	[Status]

If you have any questions or need further clarification, please do not hesitate to reach out to us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]