

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Inquiry Regarding Green Loan Application Status

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the status of my green loan application submitted on [application submission date]. My application reference number is [reference number].

I am eager to understand the current status of my application and any additional information needed to help expedite the process. As the funding is crucial for my green project aimed at [briefly describe the project], I would greatly appreciate any updates you can provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]