

Loan Repayment Alert

Dear [Borrower's Name],

This is a reminder that your loan repayment is due on [Due Date]. The total amount due is [Amount]. Please ensure that the payment is made on or before the due date to avoid any penalties.

You can make the payment through the following methods:

- Bank Transfer
- Online Payment Portal
- In-Branch Payment

If you have any questions or require assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]