

# Final Loan Default Notice

Date: [Insert Date]

Borrower Name: [Insert Borrower Name]

Borrower Address: [Insert Borrower Address]

Loan Number: [Insert Loan Number]

Dear [Borrower Name],

We are writing to formally notify you that your account is in default for the loan referenced above. As of today, the total amount owed is [Insert Amount Owed]. Despite our previous reminders, we have not received any payments or communication from you regarding this matter.

Please be advised that this is your final notice. You are required to make payment in full by [Insert Deadline Date] to avoid further action, which may include a referral to collections or legal proceedings.

If you have already submitted your payment, please disregard this notice. Otherwise, we urge you to contact us immediately to discuss your options.

Thank you for your attention to this urgent matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Company Address]

[Company Phone Number]