

Variable-Rate Loan Adjustment Notification

Date: [Insert Date]

Borrower Name: [Insert Borrower Name]

Borrower Address: [Insert Borrower Address]

Dear [Borrower Name],

We are writing to inform you that your variable-rate loan is due for an adjustment effective [Insert Adjustment Date]. As a result of recent changes in interest rates, your new interest rate will be [Insert New Interest Rate]%. This adjustment will affect your monthly payments.

Your previous interest rate was [Insert Previous Interest Rate]%, and your new monthly payment will be [Insert New Monthly Payment Amount]. This adjustment reflects current market conditions and is in accordance with the terms of your loan agreement.

Should you have any questions regarding this adjustment or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]