

# Important Announcement: Change in Fixed-Rate Loan Interest

Date: [Insert Date]

Dear [Borrower's Name],

We hope this message finds you well. We are writing to inform you about an upcoming change to the fixed-rate interest on your loan account number [Insert Loan Number]. As of [Effective Date], the interest rate will be adjusted from [Current Interest Rate]% to [New Interest Rate]%.

This change is due to [brief explanation of the reason for the change, if applicable]. We understand that this may have an impact on your financial planning, and we are here to assist you with any questions or concerns you may have regarding this update.

If you would like to discuss this matter further, please do not hesitate to reach out to our customer service team at [Insert Contact Information].

Thank you for your attention to this matter, and for your continued trust in us.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]