

# Underwriting Timeline Clarification

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to clarify the underwriting timeline for your recent application.

Our standard process involves the following key stages:

1. **Application Submission:** [Time Frame]
2. **Initial Review:** [Time Frame]
3. **Additional Documentation Request:** [Time Frame]
4. **Final Decision:** [Time Frame]

Please note that each timeline may vary based on the specific details of your application. We appreciate your patience during this process.

If you have any questions or need further assistance, feel free to reach out to us at your convenience.

Thank you for choosing [Your Company].

Sincerely,

[Your Name]

[Your Title]

[Your Company]