Underwriting Decision Notification

Date: [Insert Date]

Applicant Name: [Insert Applicant Name]

Application Number: [Insert Application Number]

Dear [Applicant Name],

Thank you for your application for [type of insurance, loan, etc.]. We appreciate your interest in our services.

After careful review of your application and the accompanying documents, we are pleased to inform you that your application has been [approved/denied].

If approved, you will find the terms and conditions attached to this letter. Please review them carefully and contact us if you have any questions.

If denied, we regret to inform you that we were unable to proceed with your application due to [specific reason if applicable]. Please feel free to reach out if you would like further clarification.

We value your trust and look forward to the opportunity to serve you in the future.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]