Payday Loan Extension Agreement

Date: [Insert Date]
To,
[Borrower's Name]
[Borrower's Address]
[City, State, Zip Code]
Dear [Borrower's Name],
Subject: Payday Loan Extension Agreement
This letter serves as a formal agreement regarding the extension of your payday loan with us. Your original loan amount of [Loan Amount] was due on [Original Due Date].
We are pleased to inform you that, upon your request, we have agreed to extend the loan due date to [New Due Date]. All terms and conditions of the original loan remain unchanged, except for the new due date specified herein.
As a reminder, please be aware of the following:
 Total amount due on the new due date: [New Total Amount] Interest rate: [Interest Rate] Any applicable fees: [Fees]
If you agree to the terms outlined above, please sign and date below:
Borrower's Signature Date:
Thank you for your attention to this matter. Please feel free to contact us at [Contact Information] if you have any questions.
Sincerely,
[Your Name] [Your Position] [Company Name] [Company Address]

[City, State, Zip Code] [Contact Information]