Mortgage Loan Cancellation Notice

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code]

[Lender's Name] [Lender's Address] [City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally notify you that I wish to cancel my mortgage loan application for the property located at [Property Address]. My loan application number is [Application Number].

After careful consideration, I have decided not to proceed with the loan at this time. Please consider this letter as my official request to cancel the application.

Thank you for your understanding. I would appreciate written confirmation of the cancellation at your earliest convenience.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]