

Auto Loan Agreement Closure

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Closure of Auto Loan Agreement

Dear [Lender's Name],

I am writing to formally request the closure of my auto loan agreement with the account number [Insert Account Number]. I have made all the required payments as outlined in the original agreement.

Please provide confirmation of the loan closure and any documents reflecting that the loan has been settled. I would also appreciate a release statement for my records.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]