

Conditional Approval Letter

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Email: [Applicant's Email]

Phone: [Applicant's Phone Number]

Dear [Applicant's Name],

We are pleased to inform you that your mortgage loan application has received conditional approval from [Lender's Name]. This decision is based on our initial review of your application and supporting documentation.

Please note that this conditional approval is subject to the following items being satisfied:

- Verification of income documentation.
- Submission of additional bank statements.
- Completion of a satisfactory home appraisal.
- Proof of homeowners insurance.

Once these items are provided and reviewed, we will proceed with the final approval process. Please feel free to reach out to your loan officer at [Loan Officer's Phone Number] or [Loan Officer's Email] if you have any questions or require assistance in gathering the required documents.

Thank you for choosing [Lender's Name]. We look forward to helping you in the next steps towards securing your mortgage.

Sincerely,

[Your Name]

[Your Title]

[Lender's Name]

[Company Address]

[City, State, Zip Code]

Phone: [Lender's Phone Number]

Email: [Lender's Email]