Mortgage Loan Application Follow-Up

Date: [Insert Date]

Client Name: [Client's Full Name]

Client Address: [Client's Address]

Dear [Client's First Name],

I hope this message finds you well. I am writing to follow up on your recent mortgage loan application submitted on [Submission Date]. We appreciate your interest in working with us.

At this stage, we are reviewing your application and would like to inform you of the current status. [Provide an update on the application status, any missing documents needed, and any next steps].

Please feel free to reach out if you have any questions or require further assistance. Our team is here to help you through the process.

Thank you for choosing [Company Name]. We look forward to helping you secure your mortgage loan.

Sincerely,

[Your Name]
[Your Title]
[Company Name]
[Contact Information]