

Supporting Documents Checklist for Mortgage Loan

Dear [Borrower's Name],

We are excited to assist you with your mortgage loan application. To ensure a smooth process, please provide the following supporting documents:

Personal Information

- Government-issued ID (Driver's License, Passport)
- Social Security Card

Income Verification

- Last two years' W-2 forms
- Last two pay stubs
- Proof of additional income (if applicable)

Asset Information

- Last two months' bank statements for all accounts
- Statements for retirement accounts (if applicable)

Property Information

- Purchase agreement (if applicable)
- Property tax information

Please gather these documents and submit them at your earliest convenience. If you have any questions, feel free to reach out.

Thank you for choosing us for your mortgage needs!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]