

# Mortgage Application Documentation Requirements

Dear [Applicant's Name],

Thank you for considering [Lender's Name] for your mortgage needs. To process your application efficiently, we require the following documentation:

## Personal Identification

- Government-issued ID (Driver's License, Passport)
- Social Security Number

## Income Verification

- Recent pay stubs (last 2 months)
- W-2 forms (last 2 years)
- Tax returns (last 2 years)
- Proof of additional income (if applicable)

## Asset Documentation

- Bank statements (last 2 months)
- Investment account statements (last 2 months)
- Retirement account statements (last 2 months)

## Property Information

- Purchase agreement or listing (if purchasing a new property)
- Property appraisal (if available)

Please gather these documents and submit them along with your application. If you have any questions, feel free to reach out to us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Lender's Name]