

Request for Required Documents for Mortgage Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am currently in the process of submitting my mortgage application and would like to request the following documents to complete the submission:

- Copy of Government-issued ID (Driver's License or Passport)
- Proof of Income (Recent Pay Stubs or Tax Returns)
- Bank Statements (Last 2 months)
- Employment Verification Letter
- Credit Report Authorization
- Asset Documentation (if applicable)

Please let me know if there are any additional documents required or if you need further information from my side.

Thank you for your assistance.

Sincerely,

[Your Name]