

Property Tax Rebate Status Update

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Department Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the status of my local property tax rebate application submitted on [Insert Submission Date].

As of today, I have not received any updates regarding the processing of my application. I would appreciate any information you can provide about its current status and any expected timelines for completion.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Property Address]