Local Property Tax Rebate Documentation Submission

Date: [Insert Date]
To: [Local Tax Assessor's Name]
[Local Tax Assessor's Office]
[Office Address]
[City, State, Zip Code]
Subject: Submission of Documentation for Local Property Tax Rebate
Dear [Local Tax Assessor's Name],
I am writing to submit the required documentation for my local property tax rebate for the property located at [Property Address]. Please find enclosed the following documents:
 Completed Rebate Application Form Proof of Income Copy of Property Tax Bill Identification Proof
Should you need any further information or additional documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address].
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]