

Property Tax Rebate Application Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Department Name]

[City or County Office]

[Office Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a rebate for the local property taxes on my home located at [Property Address]. As a resident of [City/County], I believe I qualify for this rebate under the local property tax rebate program.

Due to [briefly explain your reason, e.g., financial difficulties, recent changes in status], I find it increasingly challenging to meet my property tax obligations. I kindly ask for your consideration in processing my application for a rebate.

Enclosed are the required documents for your review:

- A copy of my property tax receipt
- Proof of income
- Any additional relevant documentation

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]