

Notice of Commercial Premises Availability

Date: [Insert Date]

To Whom It May Concern,

We are pleased to inform you that we currently have commercial premises available for lease at [Insert Address]. This location offers [insert key features such as square footage, amenities, and surrounding area highlights].

These premises are suitable for [insert type of businesses or industries, e.g., retail, office space, etc.]. We believe this location could be an excellent fit for your business needs.

If you are interested in scheduling a viewing or require further information, please feel free to reach out to us at [Insert Contact Information].

Thank you for considering our available commercial space. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]