

Available Retail Space Notification

Dear [Recipient's Name],

We are pleased to inform you that we currently have available retail space at [Property Address/Location]. This space is ideal for [describe potential uses, e.g., retail, food services, etc.].

Details of the available space:

- Size: [Insert Size]
- Rent: [Insert Monthly Rent]
- Lease Terms: [Specify Lease Terms]
- Availability Date: [Insert Date]

If you are interested in exploring this opportunity or would like to schedule a viewing, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your time. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]