

# Notice of Altered Rental Terms

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. This letter is to formally notify you of alterations to the rental terms of your lease for the property located at [Property Address].

Effective [Effective Date], the following changes will take place:

- **Monthly Rent:** [New Rent Amount]
- **Lease Duration:** [New Lease Duration]
- **Payment Method:** [New Payment Instructions]

Please acknowledge receipt of this notice and confirm your acceptance of the altered terms by [Response Deadline]. Should you have any questions or concerns, feel free to contact us at [Your Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]