

Home Purchase Document Checklist for New Constructions

Dear [Buyer's Name],

Congratulations on your decision to purchase a new construction home! To streamline the process, please find below a checklist of documents you will need:

- 1. Purchase Agreement
- 2. Initial Deposit Receipt
- 3. Proof of Financing (Pre-Approval Letter)
- 4. Property Survey
- 5. Homeowner Association (HOA) Documents
- 6. Builder's Warranty Information
- 7. Inspection Reports
- 8. Home Insurance Policy
- 9. Closing Disclosure Form
- 10. Final Walkthrough Checklist

Please ensure all documents are submitted by [submission deadline]. If you have any questions, feel free to reach out.

Best regards,

[Your Name]

[Your Title]

[Your Company]