

Rental Payment Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to kindly remind you about the rental payment for the month of [Month]. As of today, it appears that the payment is still outstanding. The agreed-upon amount is [Amount], and it was due on [Due Date].

If there are any issues or concerns regarding this payment, please do not hesitate to reach out. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]