

Property Repair Follow-Up

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Property Address: [Insert Property Address]

Dear [Tenant Name],

I hope this message finds you well. I am writing to follow up regarding the repair issues that were reported on [Insert Date of Initial Reporting]. We want to ensure that all necessary repairs have been completed to your satisfaction.

Please let us know if the following repairs have been addressed:

- [Repair 1 Description]
- [Repair 2 Description]
- [Repair 3 Description]

If you are still experiencing any issues or if the repairs have not been completed, please do not hesitate to contact us. Your comfort and satisfaction are our priorities.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]