

Revised Tenant Guidelines

Date: [Insert Date]

To: All Tenants

Dear Tenants,

We hope this message finds you well. We are writing to inform you of the revised tenant guidelines that will take effect on [Insert Effective Date]. These guidelines are in place to ensure a safe, respectful, and harmonious living environment for everyone.

Revised Guidelines:

- **No Smoking:** Smoking is not permitted in any common areas or within [Insert Number] feet of the building.
- **No Pets:** Pets are not allowed on the premises, unless prior written consent is obtained.
- **Noise Policy:** Quiet hours are from [Insert Start Time] to [Insert End Time].
- **Property Maintenance:** Tenants must report maintenance issues promptly to ensure timely repairs.
- **Parking Regulations:** Only vehicles with valid permits are allowed to park in designated areas.

We encourage all tenants to familiarize themselves with these updated guidelines to maintain a pleasant living experience for everyone. For any questions or concerns, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company Name]