

Letter of Adjustment in Lease Conditions

Date: [Insert Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally request an adjustment to the lease conditions of my current rental agreement for the property located at [Property Address].

Due to [reason for adjustment, e.g., financial difficulties, job relocation, etc.], I would like to propose the following adjustments:

- [Adjustment 1: e.g., reduction in rent]
- [Adjustment 2: e.g., extension of lease term]

I appreciate your consideration of my request and hope that we can reach a mutually beneficial agreement. Please let me know a convenient time for us to discuss this further.

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]