

Property Sale Closing Schedule Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to confirm the closing schedule for the sale of the property located at [Property Address]. The details are as follows:

Closing Details

- **Closing Date:** [Insert Closing Date]
- **Time:** [Insert Time]
- **Location:** [Insert Closing Location]

Financing Details

- **Buyer's Lender:** [Insert Lender Name]
- **Loan Amount:** [Insert Loan Amount]
- **Interest Rate:** [Insert Interest Rate]
- **Loan Type:** [Insert Loan Type]

Please ensure all necessary documentation is prepared ahead of the closing date. If you have any questions or require further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. We look forward to finalizing this transaction.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]