

Property Sale Closing Schedule Confirmation

Date: [Insert Date]

To: [Co-Owner Names]

From: [Your Name]

Subject: Confirmation of Property Sale Closing Schedule

Dear [Co-Owner Names],

This letter is to confirm the schedule for the closing of our property sale located at [Property Address]. Below are the details:

- **Closing Date:** [Insert Closing Date]
- **Time:** [Insert Closing Time]
- **Location:** [Insert Closing Location]

Please ensure that all necessary documents and funds are prepared ahead of time to facilitate a smooth closing process. If you have any questions or concerns regarding the schedule, feel free to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Contact Information]