

Upgrade Notice

Dear [Client Name],

We are excited to inform you that we will be upgrading our property management software on [Date]. This upgrade aims to enhance your experience and provide more efficient tools for managing your properties.

Key features of the upgrade include:

- Improved user interface
- Enhanced reporting capabilities
- New communication tools for tenants
- Increased security measures

Please note that during the upgrade process, our services will be temporarily unavailable from [Start Time] to [End Time]. We appreciate your understanding and patience as we implement these improvements.

If you have any questions or concerns, feel free to reach out to our support team at [Support Email] or [Support Phone Number].

Thank you for your continued partnership.

Best regards,
[Your Name]
[Your Position]
[Company Name]
[Company Phone Number]