

# Landlord Acknowledgment for Tenant Repairs

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We acknowledge receipt of your request regarding the necessary repairs in your unit at [Property Address]. We appreciate you bringing this matter to our attention.

We are committed to maintaining a safe and comfortable living environment for our tenants. Your request for repairs pertaining to [describe specific repairs needed] will be reviewed and addressed promptly.

We aim to have a maintenance team assess the situation by [insert date]. We will notify you of any updates or scheduling related to the repairs.

If you have any further questions or concerns, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Landlord's Name]

[Landlord's Contact Information]