

Lease Termination Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate my lease for the property located at [Your Address], effective [Termination Date]. This decision is due to my recent change in [school/job], which requires me to relocate.

In accordance with our lease agreement, I am providing [number of days, typically 30] days notice. My last day of occupancy will be [Last Day of Occupancy]. Please let me know if you would like to schedule a walkthrough of the property prior to my departure.

Thank you for your understanding. I appreciate your cooperation during this transition.

Sincerely,

[Your Name]