

Lease Termination Letter

Date: [Insert Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my intent to terminate my lease at [Your Address] due to personal circumstances that have arisen.

According to the terms of our lease agreement, I am providing [insert notice period, e.g., 30 days] notice. My last day of residence will be [Insert Date].

Please let me know how to proceed with the return of my security deposit and any other necessary steps to finalize this process.

I appreciate your understanding and support in this matter.

Thank you for your attention.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]