

Cancellation of Property Management Services

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Property Management Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Property Manager's Name],

I am writing to formally notify you of the cancellation of property management services for the property located at [Property Address], effective [Cancellation Effective Date].

As per our agreement, I understand that a notice period of [Notice Period] is required, and I am providing this notice to fulfill that requirement.

Please confirm the receipt of this cancellation letter and inform me about the next steps regarding the transition of duties.

Thank you for your services to date.

Sincerely,

[Your Name]